

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Fire Fighting Equipment, Fire Alarms, Emergency Lighting and Warden Call Systems Contract plus Door Entry Contract
Decision-maker	Deputy Leader and Cabinet Member for Housing Management
Earliest date when decision can be taken	16 July 2012
Key decision – Yes/No?	Yes
Date published on forward plan	July 2012
Date sent to cabinet member	6 July 2012
Recommendation	1. That the Deputy Leader and Cabinet member for Housing Management approve the procurement strategy outlined in this report for the Fire Fighting Equipment, Fire Alarms, Emergency Lighting and Warden Call Installations Contract and the Door Entry Systems contract at an estimated annual cost of £730,288 for a period of 3 years from 1 June 2013 plus the option for two 12 month extensions making a total contract value of £3,651,440.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	David Lewis, Head of Maintenance and Compliance
Report author (Name and job title)	Chris Baxter, Engineering and Compliance Manager
Contact Number	Tel: 020 7525 53012

PART B

(Cabinet member to complete this section)

DECISION(S)


REASONS FOR DECISION

AS ON PAPER

ALTERNATIVE OPTIONS CONSIDERED

NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

NONE

ANY INTERESTS DECLARED

Note: If the decision-maker has a prejudicial interest in the matter the report must be referred to the full cabinet for decision.

Please refer to the definitions of personal and prejudicial interests in the members' code of conduct. If members are still unsure as to whether an interest is personal or prejudicial they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

I approved an alternative course of action set out in Part B.*

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed.....  Dated..... 15.7.12

Cabinet Member

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

